

IDAHO LIQUEFIED PETROLEUM GAS SAFETY BOARD
Division of Occupational and Professional Licenses
P.O. Box 83720
Boise, ID 83720-0063

Conference Call Minutes of 4/14/2021

BOARD MEMBERS PRESENT: Tom C Daniels - Chair
Rick J Harris
Garrett De Jong
Ben Estes

BOARD MEMBERS ABSENT: Richard B Davies

DIVISION STAFF: Dawn Hall, Section Chief
MiChell Bird, Section Chief
Julie Eavenson, Licensing Group Manager
Nicholas Krema, General Counsel
Skip Liddle, Chief Investigator
Kim Aksamit, Board Specialist

The meeting was called to order at 9:00 AM MDT by Tom C Daniels.

INTRODUCTIONS

Ms. Eavenson talked about the team concept and introduced the team that was assigned to assist the Board. She said that Ms. Aksamit will send a list to the Board with the contact information for those on the team and other key contact information for the Division.

APPROVAL OF MINUTES

Mr. Estes made a motion to approve the minutes of February 10, 2021. It was seconded by Mr. Harris. Motion carried.

LAWS AND RULES

Ms. Hall presented a legislative update. Ms. Hall stated that S1024, S1026, and S1056, regarding the consolidation of several self-governing regulatory Boards under the umbrella of the Division, have passed through the Legislature and have been sent to the Governor.

DIVISION UPDATE

Ms. Hall discussed the move of the Division and the temporary housing in building number six at the HP Chinden Campus. She said that the Division will likely move to building number four early next year. Ms. Hall said that in-person meetings will probably not occur until after the move and will continue to be conducted via WebEx.

Ms. Hall stated that any Board member contacted by an applicant or licensee should direct them to contact the Division staff with questions and information so that Board members do not need to recuse themselves from discussions or application consideration.

FINANCIAL REPORT

Mr. Hall gave the financial report, which indicated that the Board had a cash balance of \$225,585.78 as of March 31, 2021.

DIVISION BUSINESS

The Board reviewed the To Do List and no action was taken.

EXECUTIVE SESSION

Mr. Estes made a motion that the Board go into executive session under Idaho Code § 74-206(1)(d) to consider records that are exempt from disclosure under the Idaho Public Records Law, Idaho Code § 74-106(9). The purpose of the executive session was to consider documents relating to the fitness of an applicant to be granted a license or registration. It was seconded by Mr. Harris. The vote was: Mr. Harris, aye; Mr. De Jong, aye; Mr. Daniels, aye; and Mr. Estes, aye. Motion carried.

Mr. Harris made a motion to come out of executive session. It was seconded by Mr. Estes. Motion carried.

APPLICATIONS

Mr. Harris made a motion to approve the following for licensure:

ABUNDANT LIFE RV PARK PGF-1473

It was seconded by Mr. Estes. Motion carried.

Mr. Harris made a motion to table the following pending receipt of additional information:

901180879

It was seconded by Mr. De Jong. Motion carried.

Mr. Harris made a motion to approve the following pending receipt of additional information:

901126116
901180654
901182428
901036141
901103509

It was seconded by Mr. Estes. Motion carried.

NEXT MEETING was scheduled for July 14, 2021, at 9:00 AM MDT.

ADJOURNMENT

Mr. Harris made a motion to adjourn the meeting at 10:59 AM. It was seconded by Mr. De Jong. Motion carried.

Tom C Daniels, Chair